

# COUNCIL POLICIES AND PROCEDURES

## SECTION - G

### GRANTS

**SUBJECT:** Volunteer Fire Department Financial Reporting Number G-2 (A)

**APPROVAL DATE:** May 18, 2016

**PREAMBLE:** It is recognized by Council that fire protection is a municipal responsibility.

**TERMS:** Annual operating funding as requested by local volunteer fire departments via tax levy, will be paid to volunteer fire departments based on the assessed value of property in the fire district served by the department. A Financial Statement reviewed by an accounting firm, accountant, etc. in reasonable detail, and acceptable to the Municipality, for the previous year must be submitted to the Municipality before any funds are advanced by the Municipality pursuant to an Area Rate. The Municipality reserves the right to require an independent Audit to be carried out at the expense of the Fire Department by an Auditor appointed pursuant to Section 42 of the Municipal Government act. The Municipality may choose to have a full financial audit from our annual appointed auditors, at the expense of the Municipality, if there is just cause for such an audit.

Funding is strictly to be used for the purposes for activities related to emergency responses, training, equipment, operation and maintenance of stations and equipment, insurance, loans, interest, and any other funds deemed necessary for the provision of a safe, prudent, and responsible fire service.

When submitting your financial statements, please fill out the provided forms. Statements not on these forms will not be accepted.

The Levy may be calculated in one of two ways:

- 1 a percentage on the dollar of the assessment value of the property, either MODG suggested rate for the year or a rate agreed upon by a publicly advertised meeting of the fire department or
- 2 a uniform charge on each property assessment on the area. The method of levy shall be indicated at the time of the levy requested.