

COUNCIL POLICIES AND PROCEDURES

SECTION - B

POLICY ON HONORARIUMS FOR CITIZEN ADVISORY COMMITTEES

SUBJECT: Honorariums for Advisory Committees Number B-15

APPROVAL DATE: January 17, 2007

PREAMBLE : The Municipality of the District of Guysborough has established a number of Citizen Advisory Committees to aid in the process of governance. The purpose of this policy is to establish a uniform Honorarium for citizen (non-council/non-staff) members of specified advisory committees.

TERMS:

1. This policy shall be entitled “Honorariums for Advisory Committees” and shall apply the following Committees:
 - Planning Advisory Committee;
 - Area Planning Advisory Committee;
 - Landfill Liaison Committee;
 - Industry Liaison Committee;
 - Emergency Measures Operation (EMO) Committee;
 - and other Advisory Committee of Council deemed by motion of Council to be subject to this policy.
2. The Honorarium paid to citizen (non-council/non-staff) representatives on applicable committees shall be \$70.00 per meeting or other rate as assigned by motion of Council from time to time.
3. Citizen (non-council/non-staff) members of committees included in this policy shall be eligible to claim travel expenses in accordance with current Municipal travel policy from their home to meeting location for meetings duly called by the Chair of the applicable Committee.
4. All meeting fee claims and travel expense claims by citizen (non-council/non-staff) Advisory Committee members must be approved prior to payment by a Director or the Chief Administrative Officer (CAO) who report directly to the particular committee.
5. The Honorarium for the applicable Advisory Committee members established by this policy shall supercede the Honorariums established in previous policies or motions and this policy shall be retroactive to April 1, 2006.