

COUNCIL POLICIES AND PROCEDURES

SECTION - A

PROCEDURAL POLICIES

SUBJECT: Adoption of New Policy Number A - 1

APPROVAL DATE: April 12, 1999

PREAMBLE: From time to time new policies may be adopted by the Municipality of the District of Guysborough. It shall be the intent of Council to follow a specified procedure for the adoption of all new policies. This will ensure consistency and will provide an opportunity for careful consideration and review prior to adoption of a policy.

TERMS: The procedure for adoption of a new policy is as follows:

1. Notice of motion, setting out terms and conditions of the proposed policy, will be made by a Councillor at a regular or special meeting for adoption.
2. At the next Meeting of Council a motion will be made to adopt the policy. This motion must be regularly moved and seconded and will require at least two-thirds (2/3) vote of the Councillors present at the Meeting for the adoption.

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3. The Council may postpone the motion to adopt a policy until a subsequent meeting by majority vote, provided that postponement of the motion does not exceed sixty (60) days.
4. In compliance with the Municipal Government Act before a policy is passed, amended or repealed the Council shall give at least seven days notice to all Council Members.