

**MUNICIPALITY OF THE DISTRICT OF GUYSBOROUGH  
WASTE MANAGEMENT FACILITY**

**TITLE:** Maintenance Mechanic / Operator

**STATUS:** Permanent, Full Time

**HOURS:** Regular hours, Monday to Friday 8:00 AM to 5:00 PM  
40 hrs/week, overtime and weekends as required

**REPORTS TO:** Waste Management Site Supervisor

**SALARY:** Level 5 MODG Salary Scale

**GENERAL RESPONSIBILITIES:**

The Maintenance Mechanic shall be responsible for maintaining the Municipality of the District of Guysborough's heavy equipment, vehicles, waste collection trucks, pumps, & grounds equipment as well as operate waste collection trucks and/or heavy equipment on an as required basis.

**MAINTAINS LIASON WITH:**

- Director of Waste Management
- Waste Management Site Supervisor
- Waste Management Site Staff
- Eastern Region Solid Waste Management Coordinator and Compliance Officer
- Residents
- General Public

**QUALIFICATIONS:**

- Grade 12 Diploma or equivalent.
- Class 3 driver's license with airbrake endorsement a minimum requirement and an acceptable drivers abstract.
- Certified Diesel Mechanic/maintenance or other related licenses for heavy equipment and trucks an asset.
- Experience in welding and hydraulic repairs an asset
- Trained in the operation of all pieces of heavy equipment & waste collection vehicles so as to act as support to the main operators/drivers.
- Knowledge of Collection Vehicle operation an asset.
- Knowledge of waste management procedures an asset.
- Experience with equipment maintenance, cleaning and safety standards.
- Knowledge of hazards associated with operating equipment on highways.
- Experience with heavy duty trucks and heavy equipment safety an asset.
- Demonstrated ability to operate required equipment in a safe and responsible manner.

- Ability to follow oral and written instructions, read and follow maps.
- Stress/time management skills.
- Ability to record and maintain records, fuel, oils, grease, and parts.
- Effective communication skills both oral and written.
- Certified in Safety Practices for inspecting and installing wheels and tires on trucks & trailers.
- Analytical and problem solving skills.
- Knowledge of the solid waste collection practices and operational procedures with the Municipality of the District of Guysborough an asset.
- Ability to work with minimal supervision and to understand and execute instruction in an efficient manner.
- Ability to deal with difficult customers.
- Ability to lift up to 50lbs and to load and unload waste materials for a full day.
- Ability to work for extended periods operating / loading and unloading trucks in all weather conditions and to varying work schedules.
- Standard First Aid / CPR, level A.

#### **SPECIFIC DUTIES:**

- Maintain and operate solid waste collection vehicles throughout the Municipality of the District of Guysborough when required.
- Maintain and operate landfill heavy equipment such as dozer, excavator, front end loaders, and landfill compactor when required.
- Light mechanical duties and maintenance of all the landfill heavy equipment.
- Ensures all mobile and non-mobile equipment is maintained in a safe and cost effective manner.
- Operate controls on waste collection vehicles to safely and successfully complete pick up of materials on collection routes.
- Perform general vehicle maintenance on waste facility equipment and waste collection vehicles each day (i.e. grease and lubricate all moving parts, check and replace necessary fluids, monitor lights, tire pressure and wear). Complete and record daily walk around inspections.
- Maintain waste collection vehicles in clean and tidy condition.
- Pick up and sorting of waste, recyclables and organics throughout the Municipality of the District of Guysborough, deliver, unload and sort/ manage waste materials delivered to the waste facility.
- Handle, carry and empty receptacles containing waste along collection routes.
- Maintain contact with Waste Management site administration office at all times.
- Ensure route collection is performed in a safe and timely manner.
- Deal with residents and members of the public in a courteous and respectful manner.
- Cleanup of spilled garbage or broken bags when reasonable.
- Courteous notification of residents for habitually spilled garbage/ broken bags or improper separation of waste.
- Maintain driver logbook, inspection reports, accident and incident reports.
- Ensure trucks and equipment is safely and securely stored when not in use.
- Advise his/her supervisor of any requirements for maintenance or repairs.
- Practice workplace safety.
- First aid and CPR required.

Maintenance Mechanic/Operator

- Other duties as assigned.